**Reimbursement of the Registration Fee & other Expenses for Publishing Paper(s) in Scopus-indexed Conference**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name(s) of Applicant(s)**\* | | **:** |  |
| **Affiliation(s)** | |  |  |
|  | |  |  |
| **Name of the Conference** | | **:** |  |
|  | |  |  |
| **Title(s) of Paper(s) Published** | | **:** |  |
|  | |  |  |
| **a.**  **b.**  **c.** | **Organizing Institution**  **Venue**  **Date** | **:**  **:**  **:** |  |
|  | |  |  |
| **Co-Author(s) (if any)** | | **:** |  |
|  | |  |  |
| **Amount Sanctioned Earlier (If any)**  **in the Current Financial Year**  **(July 1, 2023 – June 30, 2024)** | |  |  |
|  | | | |
| **Balance Amount** | |  |  |
|  | | | |
| **Amount Applied for** | |  |  |

**Please note:**

* **If a paper is authored by many, all co-authors have to apply jointly.**
* **The application must be submitted within 24 (twenty four) months of the date of the Conference.**
* **An applicant can claim an amount not exceeding Tk. 500/- for conveyance within Dhaka City.**

**□ I hereby confirm that the amount applied for was entirely spent by me.**

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**Signature of the Applicant Signature of Head/Director/ Convenor of UIU Research**

**Date: Coordinator of the Dept./ Incentive Evaluation**

**Program/Institute Committee Date: Date:**

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***(For Office Use only)***

Tk.

may kindly be sanctioned. Approved

**\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Registrar Vice Chancellor**