

United International University

Application for Station Leave only

Name:

Designation:

Department:

Station Leave Required For/From		Only/ To		Total Day(s)	
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Purpose of Leave:

		Address during Leave:	
If NOC Required (for overseas visit)			
Yes	No		
		Contact No.:	

Recommended by:			
Signature of Head of the Dept. with Date	Signature of Dean of the School with Date	Applicant's Signature with Date	

(For Office Use Only)

Approval:

Station Leave Granted For/From		Only/ To		No. of Day(s)	
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Approved by:

Signature with Date